

# Steps to Help Make the 2010 CARE FAIR A Success!



Step 1 ~ Mark your calendar! The 2010 CARE FAIR Outdoor Art Festival will be Saturday, 06/05/10 from 10 AM to 3 PM

Step 2 ~ Attend one or more of the planning meetings listed below:

Monday, April 12<sup>th</sup>                      7:00PM

Monday, May 3<sup>rd</sup>                         7:00PM

Monday, May 24<sup>th</sup>                      7:00PM

Step 3 ~ Fill out the checklist for volunteer opportunities for before, during the day of, & or after the CARE FAIR.

Step 4 ~ Plan to attend the CARE FAIR and bring friends!

**Please let us know how you will contribute to our success**

Complete this form and return it to the RC<sup>4</sup> office

Check all that you will do BEFORE the event

- Place **posters** in area businesses (coffee shops, book stores, libraries, restaurants...)  
How many will you be able to display? \_\_\_\_\_
- Send **or hand flyers** or postcards to family and friends.  
How many will you distribute? \_\_\_\_\_
- Donate **Silent Auction Items**  
What items will you donate? \_\_\_\_\_
- Donate money toward publicity.** Donations are tax deductible; write checks to "RC4" with "Care Fair donation" in the memo section, and return it to Emily.
- Loan **Coolers** or Shade Tents for Day of the Event
- Buy **t-shirts** for yourself and your child(ren). How many and what size would like?  
Toddler Onesies \_\_\_ Child S \_\_\_ Child M \_\_\_ Child L \_\_\_ Adult S \_\_\_ Adult M \_\_\_ Adult L \_\_\_
- Visit local businesses** to solicit Ad Book donations.
- Solicit companies** for corporate ads.

Check all that you will do DURING the event on June 5<sup>th</sup>.

- Children's activities** We will need help to plan and supervise crafts, games, and the children's use of the Jumping Jack.
- I will plan and supervise a craft (approximately 45 minutes, including set up and clean up).  
I am available \_\_\_ any time \_\_\_ between 10 & 12 \_\_\_ between 11 & 1 \_\_\_ between 12 & 2 \_\_\_ between 1 & 3
- I will plan this craft: \_\_\_\_\_
- I would like help to plan a craft
- Children's games**
- I will plan and supervise a game (approximately 30 minutes)  
I am available \_\_\_ any time \_\_\_ between 10 & 12 \_\_\_ between 11 & 1 \_\_\_ between 12 & 2 \_\_\_ between 1 & 3
- Jumping Jack**
- I will help supervise the Jumping Jack from 10 to 12, or portion of that time. \_\_\_\_\_
- Bake **sale/coffee shop worker** (display, sell, serve baked goods and beverages)  
I am available \_\_\_ any time \_\_\_ between 10 & 12 \_\_\_ between 11 & 1 \_\_\_ between 12 & 2 \_\_\_ between 1 & 3
- General "Go-ffer"**

Name (s) \_\_\_\_\_

Contact: email: \_\_\_\_\_ or phone: \_\_\_\_\_

The Care Fair serves as a fund raising event, community awareness project, and a fun family outing.